

MINUTES OF TIMBERLAND PARISH COUNCIL MEETING HELD ON 30 MARCH 2009 AT 7.30PM IN THE VILLAGE HALL, TIMBERLAND

Present:

Cllr	J Speirs	Chairman
Cllr	H Clarke	
Cllr	K Elvidge	
Cllr	D Holmes	
Cllr	L Lerpiniere	
Cllr	J Speirs	
Mrs	S Bedford	Clerk

In attendance:

Mrs A Greenwood

PUBLIC QUESTION TIME

1. No public in attendance.

1. REMARKS BY CHAIRMAN

1. The Chairman opened the Meeting by reminding everyone that the Meeting would be recording to help the Clerk in producing the Minutes. He also welcomed the new Clerk – Mrs Amanda Greenwood and introduced her to the Parish Councillors.

2. APOLOGIES

2. No apologies received.

3. DECLARATIONS

3. No declarations were received.

4. MINUTES OF THE PREVIOUS MEETING

4. The Minutes of the meeting held on Wednesday 25 February 2009, were then taken as read, approved and signed.

Proposed: Cllr Lerpiniere
Seconded: Cllr Clarke

5. MATTERS ARISING

5. Cluster Meeting. The Clerk informed the Meeting that she had received the following information regarding the cost of the Speed Indicator Device (SID) from Sarah Attrill, the Parish Partnership Officer:

SID, complete	2321.13
Signboard Assembly	40.00
Padlock Yale 713 Long Shank	25.00
Chain 2m length galvanised	6.00
Carriage	24.00
VAT	<u>362.42</u>
Total amount	2778.55

6. The Clerk also read out the following statement also from Sarah Attrill:

The only relevant figure not included in the above is the additional insurance premium, payable in June/July by North Kyme PC, which will be around £50. We obviously re-claim the VAT, so the remaining sum available is approximately £3500. This represents the remainder from 07/08 and the £2000 available from the 08/09 fund. However, I think it is only right that I make NKDC's position crystal clear as regards expenditure of this sum. You may be aware that the issue with Timberland's notice board has been raised several times at cluster meetings and on each occasion we have explained that this is not appropriate expenditure for the Devolved Fund. I appreciate that for whatever reason, some individuals in the cluster may have had a different impression, but it was said early on in the group that the fund can only be spent for the benefit of as many parishes in the cluster as possible. We have now compiled some guidelines for the Devolved Fund expenditure, so when these are approved, I will send them to you. As you know, the cluster has voted to spend the Devolved Fund for 08/09 on Billingham swimming pool and after a presentation at the next meeting; we should be able to firm-up on exactly how that money will be spent. Please do not hesitate to contact me if you have any further questions.

7. The Chairman confirmed that he would be attending the next Cluster Meeting to obtain further clarification on what could be spent by the Devolved Fund. **Item Ongoing**

8. Insurance Scheme Quote. The Clerk informed the Meeting that the renewal had still not been received to do a comparison. **Item Ongoing**

9. Energy Conservation and Fuel Poverty. The Clerk stated that she had received the publicity material requested and information that this issue would be taken forward at future Cluster Meetings. She also informed the Meeting of the Scheme that was recently run in Billingham. Following discussion it was felt that as this issue would be pursued at the Cluster Meetings there was not need for the Parish Council to take any action at this time. **Item Closed**

10. Parish Plan. The draft letter covering the questionnaire had been sent to NKDC for approval on 17 Mar 09 and the Clerk was still awaiting a response. **Item Ongoing**

11. Standards Committee Investigation. The Clerk informed the Meeting that no news had been heard regarding the outcome of the investigation. Further comment is at Item 8 of these Minutes. **Item Closed**

12. Local Crime and Community Sentence Presentation. The Clerk informed the Meeting that 22 June had been set and the Village Hall booked – no publicity material had been received but poster could be made and displayed. After discussion it was agreed that the evening should be open to Martin Parish residents.

a. Decision: It was agreed that the Clerk would contact the Chairman of Martin Parish Council informing him of the date of the event and inviting Martin Parish Council and any residents to attend. **Item Ongoing**

13. New Dog Waste Bin. The Clerk had received the relevant brochures and the Parish Council would need to order a bin in line with those already in place in the village.

a. Decision: The Chairman would confirm the exact siting of the dog waste bin before the Clerk ordered a new bin. **Item Ongoing**

14. New Clerk to Parish Council. Post advertised through Clerk egroup, poster and the Chairman and Cllr Holmes interviewed candidates. The Chairman has introduced the new Clerk, Mrs Amanda Greenwood.

- a. Letters to the Bank informing them of the change of Clerk to be sent and all relevant parties informed. **Item Closed**

15. Village Green Area. The Chairman informed the Meeting that he had recently been in touch with Godsons Solicitors and informed the Meeting that the land would be for sale as paddock and that the Parish Council should contact the Agent responsible for the sale in the first instance asking for all information and requesting first refusal. Full discussion took place regarding the actual designation of the land, access to funds to pay for the land and what actual use it would be put to, access, health and safety etc. The Chairman confirmed that all these would be taken into consideration but it was too early to go into actual detail as yet. All agreed that it was a good idea to take forward.

- a. Decision: The Clerk is to write to the Land Agent requesting all relevant information about the paddock for the sale, costs and the option of first refusal. **Item Ongoing**

6. FINANCIAL MATTERS

16. The following cheques required signing:

- | | | |
|----|--|--------|
| a. | Litter Picker Wages 30 Mar – 31 May 09 | £51.57 |
| b. | Stationery to Mrs Bedford | £21.16 |

17. End of Year Accounts to be circulated to all councillors before formal adoption at May 09 Meeting and a new signatory was required as Alan Tolley was no longer serving on the Parish Council. Cllr Elvidge volunteered.

- a. Decision: The Clerk to circulate copy of expenditure and contact Barclays' Bank to complete relevant paperwork. **Item Ongoing**

18. Litter Picker Contract. The Clerk would circulate to all Parish Councillors a draft Job Description and Contract for endorsement at the next Meeting. **Item Ongoing**

7. PLANNING

Applications received:

19. Following applications received since last Meeting:

- a. Demolition of conservatory and erection of single storey extension to house. New windows to north and east elevation and new front door to east elevation and internal alterations to ground and 2nd floor layout. Alterations and extensions to outbuildings – Top Farm, Thorpe Tilney LN4 3SL. Received by Clerk 03 Dec and no comments submitted by email 18 Dec 08 – Letter received stating that planning application had been withdrawn on 15 January 2009. New planning app received 03 Feb and circulated with no comments or objections – emailed to Planning Department 18 Feb 09 – outcome awaited.

Sec Note: Permission Granted as at 24 Mar 09 – letter received by Clerk 31 Mar 09.

- b. Erection of dwelling (Reserved Matters) – Land adjacent 20 Main Street, Timberland, received by Clerk 03 Mar and circulated. No objections emailed 17 Mar 09 – outcome awaited.

Applications Rejected.

20. Nil.

8. RESIGNATION OF COUNCILLOR TOLLEY

21. The Clerk read out the letter from Alan Tolley and there was no comment. It was agreed that Alan should be thanked for his time on the Committee. The vacancy notice had been displayed from 13 Mar 09 and would be taken down on 02 Apr 09. The Clerk informed the Meeting that Mr Brian Parkinson had expressed an interest and NKDC had been informed.

a. Decision: The Clerk to write to Alan Tolley thanking him for his time on the Parish Council.

Sec Note: The Clerk had received a letter on 31 Mar 09 from Mrs Jo Slessor expressing an interest in the Parish Council Vacancy. **Item Ongoing**

9. AOB (including correspondence received)

22. Best Kept Village Competition – deadline 6 May 09. Unanimously agreed not to enter. **Item Closed**

23. RUS Launch Event Invited circulated on 03 Mar 09. No attendees. **Item Closed**

24. Calor Village Competition deadline 5 May 09. Unanimously agreed not to enter. **Item Closed**

25. Community Lincs Questionnaire – to Chairman for completion 18 Mar 09. **Item Closed**

26. Old People's Forum Thursday 14 May – poster displayed 18 Mar 09 – deadline to apply 30 Apr 09. **Item Closed**

27. Lincolnshire Aggregate Levy Sustainability Fund letter received. As the Parish is not an area that has had excavations, no eligibility to apply. **Item Closed**

28. 'Brains of Kesteven' Charity Quiz Night Fri 24 Apr in Civic Suite at NKDC Offices – there is a cost and deadline for first come first served entry is 9 April. **Item Closed**

29. Refuse/Recycling Route Changes – poster on notice board and displayed in the Post Office 18 Mar 09. **Item Closed**

30. Fourth KDC Annual Monitoring Report received by Clerk and circulated to all 30 Mar 09. **Item Closed**

31. Cllr Clarke informed the Meeting that a resident had raised the question of what the Parish Council did. The Clerk informed the Meeting that the Model Publication Scheme was held by the Clerk and a Statement to that effect would be put on the Notice board. **Item Closed**

32. Cllr Elvidge requested that the Clerk contact the Highways department regarding maintenance on the verges along the full length of Station road towards Scopwick as there are a lot of overgrown branches affecting driving.

a. Decision: The Clerk is to contact the Highways Department asking for an inspection and maintenance of the verges (including overhanging braches) to be conducting along Station Road. **Item Ongoing**

33. Cllr Lerpiniere expressed concern about the number of speeding motorists along the length of Church Lane. Discussion took place and it was agreed that the use of the SID would remind residents and all users of Church Lane of the speed limit within the village.

a. Decision: The Clerk is to obtain use of the SID within the village. **Item Ongoing.**

DATE OF NEXT MEETING

34. The date of the next meeting will be 11 May 2009 including the Annual General Meeting followed by ordinary Council Meeting (After Election) and Adoption of Accounts and will be held at 7.30pm in the Village Hall.

35. There being no further business the Meeting closed at 08.40pm

Signed

Position

Date