

Timberland Parish Council

Minutes from the : Parish Council Meeting 11th May 2009 Held in Timberland Village Hall at 7.30pm

Present:

Cllr	J Speirs	Chairman
Cllr	L Lerpiniere	Vice Chairman
Cllr	K Elvidge	
Cllr	D Holmes	
Cllr	H Clarke	
Cllr	J Speirs	
Cllr	F Ambridge	District Councillor
Cllr	P Bradwell	County Councillor
Mrs	A Greenwood	Clerk

In attendance

Mrs Slesser
Mrs. Tolley

Apologies

Apologies were received from Cllr H Clarke however Cllr H Clarke arrived during public question time.

Apologies were received from Mr Parkinson.

1. Chairman Remarks

The Chairman opened the Meeting by reminding everyone that the meeting would be recorded to aid the Clerk in producing the minutes, the recording would be deleted on completion of the minutes.

2. Public Question Time

Mrs. Tolley began the question time by requesting that Mr Geoff Holmes of Church Lane in Timberland be given recognition by the Parish Council for the work he does in the village. The Chairman agreed that this matter would be discussed in A.O.B.

Mrs Tolley enquired as to why minutes from the meeting of March were not available for public viewing. The Clerk explained that until the minutes of a previous meeting had been 'approved' by all the councillors at the next Parish Council meeting then they were not available to the public. The Clerk explained that the minutes from the 30th March would be 'signed off' at the present meeting, and would be available for public viewing the following day.

- 3. Declarations**
No declarations were received.
- 4. Minutes of the previous meeting**
The minutes from the previous meeting held on March 30th were taken as read, approved and signed. Proposed by Cllr H Clarke and seconded by Cllr L Lerpiniere.
- 5. Matter arising from the minutes**
There were no matters arising from the previous minutes.
- 6. Parish Council Position**
The Chairman began by informing the Coucillors that there had been two individuals interested in the Parish Council vacancy. Mr Parkinson and Mrs Slesser. The Chairman read out a letter of from Mr Parkinson apologising for not being able to attend the meeting due to unforeseen circumstances. The Chairman introduced Mrs. Slesser and Mrs. Slesser was invited to introduce herself to the Parish Council and to express her interest in the position. Mrs Slesser was the asked to leave the meeting while a decision was made and was invited to return later in the meeting. Mrs Slesser left the meeting at 7.45pm. Following a vote it was agreed by the Parish Council that Mrs. Slesser would be offered the Parish Council vacancy. Mrs Slesser re joined the meeting at 8.20pm and accepted the position of Parish Councillor

Action required: A letter to Mrs Slesser confirming her new position as Parish Councillor and a letter to Mr Parkinson thanking him for his interest in the position.

Action required by whom: Clerk

Closed

- 7. Adoption of Accounts**
The Clerk circulated the end of year spreadsheet and the accounts were accepted for the period 1st April 2008 - 31st March 2009.
The Clerk informed the Parish Council that the accounts would be passed onto D. Byard in preparation for the audit deadline by Clement Keys of August 10th.

Cheques to be signed:

Mrs A Greenwood - Clerks wages and stationary	£218.09
LALC subscription	£138.00
Insurance renewal – Allianz	£267.27

Action required : Forward accounts and all information including cash book, receipts, bank statements and minutes to the auditor Miss Byard in preparation for Clement Keys audit deadline set for 10th August.

Action required by whom: Clerk

Ongoing

- 8. Cluster meeting**
Cllr Jill Speirs informed the Parish Council of information gained from the recent cluster meeting.
- a: The Speed Indicator Device had been deployed between 60 and 65 times, the cluster have requested further information and details as to when and where this has taken place.
- b: There is a proposed project for the regeneration of a section of skirth in Billingham.

c: The Cluster group have requested ideas for the devolved fund spend for 2009-2010.

d: The playing field has been confirmed for Martin village. The Chairman informed the Parish Council of an open meeting being run by a panel from NKDC with information regarding the new playing field in Martin. Cllr Ambridge confirmed this was an 'open' meeting and it was agreed that some Councillors could attend if possible. It was agreed that the young people of the community should be encouraged to attend so a poster would be created and displayed in the village shop to encourage all ages to attend.

The Chairman informed the meeting that he had received a telephone call from Sarah Attrill confirming that Timberland Parish Council would be refunded for the full amount of the notice board.

Action required: Copy of invoice for the notice board with covering letter to be sent to Sarah Attrill for a reimbursement of the full amount of the notice board.

Create poster for meeting on 26th May in Martin Village Hall aimed at all ages of the community.

Action required by whom: Clerk

Ongoing

9. Insurance renewal

The Clerk informed the meeting of the two quotes received from Zurich with a premium of £533.44 and from Alianz for a premium of £267.27 (with whom the Parish Council is presently insured) and it was agreed that the Parish Council would renew the present policy at a cost of £267.27

Action required: Cheque for full amount and covering letter to be sent to Allianz Ltd to renew the Parish Council insurance policy

Action required by whom: Clerk

Closed

10. Village green

The Clerk informed the meeting that a letter had been sent to Escritt Barrell and Goulding on April 2nd requesting more information on details of the sale of the piece of land on Hallam's Lane with an interest in the Parish Council having first refusal to purchase the land. As yet no reply has been received. Cllr Bradwell suggested that information on grants should be researched in preparation for the possible purchase. Cllr Ambridge suggested trying 'funder finder' computer programme held at NKDC.

Action required: Research into possible funding for this project

Action required by whom: Clerk

Ongoing

11. Highways

The Clerk read out the reply to the letter from Mr Rowan Smith date 22nd April. Cllr Elvidge commented that the work to the overgrowing hedges between Timberland and Kirkby Green, was yet to be carried out. The Parish Council will monitor the situation

Ongoing

12. Litter Picker Contract

The Clerk thanked the Councillors for their feedback on the litter picker contract that was circulated and informed the meeting that there was still

more clarification needed on the legal elements that should form an essential part of the contract.

Action required: Research litter picker contracts within other parishes and legal elements required for the contract.

Action required by whom: Clerk

Ongoing

Cllr Bradwell left the meeting with apologies at 8.10pm

13. Clerks wages

The Chairman explained that the Clerk would begin to attend the cluster meetings and therefore suggested that the Clerk's weekly hours be increased to 4.25 from 4 hours to take into account the additional hours for the cluster meetings. This was proposed by K Elvidge and seconded by D Holmes.

Closed

14. Planning

The Clerk informed the meeting that planning had been granted for Top Farm and for 20 Main Street and read out the four conditions applying to Main Street.

The Clerk informed the meeting that a planning application had been submitted for Priory Barn, Thorpe Tilney

Proposal: The conversion of barn to form one residential unit. (Revision of previously approved scheme)

These plans have been circulated amongst all Councillors during April.

The Chairman introduced information relating to the previous planning application of Church Lane Timberland and asked that it be circulated to all Councillors.

Action required: Circulate information relating to the planning application of Church Lane

Action required by whom: Clerk

Closed

15. Any other business (including correspondence received)

a: The Chairman shared information on 'Parkour' sessions within NKDC. The Chairman suggested that this may be a possible future event for the young people of the village.

b: The Clerk shared details of a course run by SLCC for information of the Councillors

c: The Clerk shared the information on Swine Flu that had been received.

d: The Clerk informed the Parish Council that a letter had been received from NKDC re footway lighting and that any requests for footway lighting should be forwarded by the end of May.

e: Cllr L Lerpiniere expressed concerns over an unpleasant smell in the meadow at the back of the church and it was agreed that this had been investigated previously and been deemed acceptable by environmental health. However Cllr Lerpiniere and the Clerk would visit the area.

- f: Cllr Ambridge enquired as to why there was not an opportunity in the AGM agenda for a representative of the District Council and County Council to give a report to the Parish Council. The Clerk explained that the agenda for last years AGM had been used a model for this year's agenda and that this has had not been included in the 2008 agenda. Clerk to ensure this is adapted for the forthcoming years.
- g It was agreed that that all the hard work that Mr Geoff Holmes does in the village should be recognised by the Parish Council. The Parish Council would write to Mr Geoff Holmes to thank him for his voluntary work.

16: Date of next meeting

The date for the next Parish Council meeting was agreed for Monday 27th July 2009.

There being no further business the meeting closed at 8.50pm

Signed by.....

Position.....

Date.....