

MINUTES OF TIMBERLAND PARISH COUNCIL MEETING HELD ON 29 SEPTEMBER 2008 AT 7.30PM IN THE VILLAGE HALL, TIMBERLAND

Present:

Cllr	J Speirs	Chairman
Cllr	A Tolley	Vice- Chairman
Cllr	H Clarke	
Cllr	D Holmes	
Cllr	L Lerpiniere	
Cllr	J Spiers	
Cllr	P Bradwell	County Councillor
Mrs	S Bedford	Clerk

PUBLIC QUESTION TIME

1. Two members of the public in attendance – Mr & Mrs Cree explained about the building work being carried out on their property and that they had been informed of a complaint about an aspect of the building work. The Chairman informed them that they should contact NKDC Planning Department in the first instance and they would received the correct advice on the way ahead and also if an Enforcement Officer would be visiting the property to inspect the building work.

APOLOGIES

2. Apologies – Received from Cllr K Elvidge.

DECLARATIONS

3. No declarations were received.

REMARKS BY CHAIRMAN

4. The Chairman welcomed all Parish Councillors and informed Mr Cree that he was welcome to stay for the rest of the meeting but would not be able to contribute.

MINUTES OF THE PREVIOUS MEETING

5. The Minutes of the previous meeting held on Monday 18 August 2008, were then taken as read, approved and signed.

Proposed: Cllr Holmes
Seconded: Cllr Jill Speirs

MATTERS ARISING

6. Dyke Clearance. The Chairman informed the Meeting that Richard South had inspected areas of concern and will deal with the grass and trees in due course. The Chairman also stated that there had been some fly tipping. Cllr Tolley informed the meeting that Anglian Water should be held responsible for some clearance. There followed further exhaustive discussion of ownership of the land where problems are perceived. Cllr Holmes requested that the Chairman confirm who exactly is complaining about the dykes as this has been a long standing problem. Cllr Tolley informed the Meeting that as Volunteer Flood Warden he is obliged to report all blockages. The Chairman then clearly stated that the Parish Council had investigated all avenues to provide a satisfactory resolution to the issue of responsibility for dyke clearance now there is nothing further to be achieved. It was therefore recommended that if Cllr Tolley still considered this to be an issue then he should only endeavour with this as a private individual. **Item Closed**

7. Cluster Meeting. The next Mtg will take place on 13 Oct in Walcott. Cllr Tolley volunteered to attend. The Chairman informed the Mtg that discussion of the Devolved Fund for 2009 would be discussed.

a. Decision: The Clerk would provide all Cllrs with a copy of the Agenda. **Item Ongoing**

8. Road Surfaces and New Street Light. The Chairman informed the Meeting that having completed the inspections of the road surfaces a report had been forwarded by the Clerk to Cllr Bradwell. Cllr Bradwell informed the Meeting that Rowan Smith in the Highways Department, once contacted, would come and 'walk' the village with a member of the Parish Council to confirm any works required to road surfaces.

a. Decision. The Clerk is to contact Rowan Smith, Highways Department, and arrange a date for the inspection to take place. It was also agreed that Cllr Clarke would also be in attendance.

9. The Clerk informed the Meeting that she had drafted a letter to the Highways Department for advice on the new street light but asked that the Parish Council give further consideration as to the need for the light as the majority of residents canvassed had no opinion but strong opposition had been received from a resident stating valid concerns. On discussion it was agreed not to go ahead with approaching the Highways Department for a new street light. All were in favour of not proceeding except Cllr Tolley. **Item Closed**

10. Insurance Scheme Quote. Again the Clerk informed the Meeting that she was unable to obtain a complete and full quote until all Parish Assets to be covered under the scheme were accounted for and she expected to complete this once she had confirmation of the Parish Council responsibilities as Trustee for the Village Hall had been clarified. **Item Ongoing**

11. Energy Conservation Meeting. The Clerk informed the Meeting that she had received an email from David Webb stating that his role is to promote sustainable development and a response to climate change. He also informed the Clerk that there is a team at NK who deal with energy efficiency in the home. They give advice on grants that may be available to help insulate homes and provide other fuel poverty advice. The government has recently announced a raft of new measures so the team are looking forward to giving out the new offers but no guidance has been received as yet. Until this is available it was recommended that a date for an evening presentation could not be set.

a. Decision: The Clerk to contact David Webb and inform him that the offer of the NK Team Energy Efficiency Presentation would be welcome once guidance had been received from government. **Item Ongoing**

12. Children's' Ark. Cllr Tolley informed the Meeting of detail of the Ark and that dates for the visit to take place should be passed to Sarah Attrill. It was agreed that 08 November 2008 would be suitable and advertising would take place to obtain details of children wishing to attend the workshop.

a. Decision: Clerk to confirm availability of Village Hall and contact Sarah Attrill.

Sec Note: Cllr Tolley has confirmed with Village Hall and Sarah Attrill that 08 November will be the date for the visit of the Ark to Timberland

13. The Chairman, on referring back to Sep 07 minutes, requested that Cllr Tolley provide an update on the survey of children in the village that had been proposed. Cllr Tolley informed the meeting that it had not taken place as he was awaiting the finalisation of the Martin playing field issue. **Item Ongoing**

14. Christmas 'Fir' Tree. The Chairman informed the Meeting that she had investigated purchase of the tree and informed the Meeting that this was not a good financial option as the initial cost would be in excess of £1000.00, having taken advice from both Crowders and Timberland Nurseries who both recommended a silver birch as a better alternative. After discussion it was proposed by Cllr Clarke and seconded by Cllr Tolley and agreed that a Silver Birch and guard should be acquired and that the Chairman would approach the County Council through the Free Tree Scheme.

a. Decision: Chairman to contact County Council for a Silver Birch and guard. **Item Ongoing**

Sec Note: Free Tree applications forwarded to County Council and Tree Officer informed of problem tree at end of Church Lane. Tree Officer confirmed that it is on private land but could recommend a Contractor that would give advice.

15. Martin Playing Field The Chairman informed the Meeting that he had recently spoken with Cllr Ambridge who informed him that NKDC were investigating using the old playing field site in Martin and a further update will be available at the next meeting. **Item Ongoing**

16. Parish Plan. The Clerk informed the Meeting that she had obtained a copy of the Branston and Mere Questionnaire. She explained that the Parish Council needed to set a goal for the aim of the Parish Plan to achieve. Cllr Bradwell also informed the meeting that a good cross section of the Parish should play a part in compiling the Parish Plan. The Chairman asked all Councillors to take a copy of the Branston and Mere Questionnaire to help inform them on what this Parish should be looking to ask the residents and also provide input for a steering committee to be created to take the Parish Plan forward.

a. Decision: It was decided that all Cllrs would look at the questionnaire before the next meeting to discuss the next stage. **Item Ongoing**

17. Disability Seminar. Cllr Clarke informed the meeting that she attending the Disability Seminar in Sep and found Hugh Johnson, Building Control Officer, to be very informative. He also informed her that the Timberland Audit would take place in the near future.

a. Decision. Clerk to circulate relevant literature on behalf of Cllr Clarke and Cllr Clarke would also provide the Village Hall Committee with the relevant information. **Item Closed**

18. LALC Meeting 23 Sep 08. Cllr Tolley reported that he attended the meeting and that David Hickam, Business Manager of Lincoln Assemble was the Speaker with Superintendent Ian Gorst of South Kesteven/South Holland Police District. They spoke about County Community Strategy and Neighbourhood Policing respectively. **Item Closed**

FINANCIAL MATTERS

19. The Clerk informed the Meeting that the Audit report was still awaited. The Clerk also informed the meeting that a digital dictation machine would be purchased before the next meeting. Cllr Jill Speirs proposed that the next logical step would be for the Parish to purchase a laptop and printer to aid the Clerk in performing her duties. This was seconded by Cllr Lerpiniere.

a, Decision. The Clerk would also purchase a laptop with relevant office software package and wifi enabled for an amount of not more than £500.

20. Cheques to be signed:

a.	Litter Picking 01 Sep – 28 Nov 08	£70.00
b.	Clerk's wages 04 Aug – 03 Oct	£282.60

PLANNING

Applications received:

21. Following applications received since last Meeting:
- a. Erection of dwelling with details of Access (Outline) – 20 Main Street – received 08 Jul 08 and no objections return sent 22 Jul 08. Outcome planning permission granted 15 Aug 08
 - b. Two storey extension Thorp Tilney Farm, Thorpe Tilney Drove – received 30 Jul and no objection sent back 11 Aug 08. Planning permission granted 18 Sep 08.
 - c. Erection of Conservatory to rear 26 Bayfield Road Timberland. Received 23 Aug 08 and no objections returned 03 Sep 08 - Outcome awaited.
- Sec Note:** Planning permission granted 01 Oct 08.
- d. Amended Application - Erection of Single Storey Side and Rear Extension – Owl's Hoot, 3 Main Street, Timberland. Objections letter emailed 28 Aug 08 - outcome still awaited.
 - e. Demolition of existing conservatory and erection of single storey extension – received 23 Aug 08 – Letter sent back 03 Sep 08 – Outcome awaited

Applications Rejected.

- a. Hallam's lane Site – Appeal dismissed dated 20 Aug 08 after site visit 12 Aug 08.

VILLAGE HALL

22. The Chairman informed the meeting that he had still not received a reply from the Chairman of the Village Hall Committee. He also stated that he had received a copy of the Deeds and that he would be seeking further clarification on Parish Council responsibilities as Trustees of the Village Hall. **Item Ongoing**

AOB including correspondence received.

23. Cllr Lerpiniere informed the meeting that residents had expressed concern about parking of cars on footpaths on Station Road especially at weekends. Discussion took place on how to deal with this issue and it was agreed that the Clerk would email PC Daniels informing him of this situation.
- a. Decision. Clerk to email PC Daniels of the concerns of residents about parking on footpaths on Station Road. **Item Ongoing**
24. Temporary Road Closure Timberland Drove wef 06 Oct 08 for approx 5 days. **Item Closed**
25. Local Police Forum 01 Oct 08 at Navenby – poster on board wef 21 Sep 08. **Item Closed**
26. New Street number for new build at Old Vicarage. **Item Closed**
27. Parish Dog Warden invite – not taken up. **Item Closed**
28. Street Litter Picking invite for funding – applied 21 Sep 08 – awaiting confirmation of amount granted. **Item Ongoing**

- 29. Lincolnshire Assembly Survey to be completed by 17 Oct 08.
 - a. Decision. Completed by Cllr Holmes. **Item Closed**
- 30. Invite to Lincolnshire Playing Fields Assoc AGM 23 Oct Cranwell Village Hall
 - a. Decision. Cllr Jerry Speirs to attend with Chairman Martin PC. **Item Ongoing**
- 31. Adoption of Affordable Housing Supplementary Planning Document – circulated to all Cllrs. **Item Closed.**
- 32. East Midland Expo at Lincolnshire Showground 19 Nov – invites received for Cllrs and distributed by Clerk. **Item Closed**
- 33. Town and Parish Standards Newsletter received – circulated to all Cllrs. **Item Closed**

DATE OF NEXT MEETING

- 34. Date of next Meeting will be notified in due course and will be held at 7.30pm in the Village Hall.

There being no further business the meeting closed at 9.25pm

Signed

Position

Date